

Deer (Scotland) Act 1996

Application for the Grant/Renewal of a Venison Dealer's Licence

PLEASE COMPLETE IN BLACK INK

1.	To be completed if Natural Person Full Name (Block Letters).	
	Home Address.	
	Telephone Number (If any).	
	National Insurance Number	
	Age.	
	Date of Birth.	
	Place of Birth.	
	Give name and address of person, company or firm, employing you to act as a Venison Dealer, or state if self employed.	
	Is the applicant to carry out day-to-day management of the Venison Dealing? IF NO, give full name, address, date of birth and telephone number of employee or agent so engaged.	YES/NO
2.	To be completed if non natural person (e.g. Company or Partnership). Full Name.	
	Address of Principal Registered Office.	
	Names, private addresses and dates of birth of directors, partners or other persons responsible for its management.	
	Full name, address and date of birth of employee or agent to carry on day-to-day management of venison dealing business.	
3.	State the address of the premises at which the Venison will be offered for sale.	

4.	Have you previously held or do you currently hold a licence for Venison Dealing ? If YES, when was the licence granted ? When did/does it expire ? Which authority granted the licence ?	YES/NO
5.	Have you ever applied for and been refused a licence for Venison Dealing ? If YES, when were you refused ? which authority refused you a licence ?	YES/NO

6. Subject to the provisions of the Rehabilitation of Offenders Act 1974, state below particulars of any convictions, including Road Traffic Offences, against any persons named in answers 1 or 2 and Fixed Penalties incurred (continue on a separate sheet if necessary) (if none please state 'NONE').

Name	Date	Court	Offence	Sentence
(If none, please write "NONE" in this box).				

Date.....

Signed.....

NB Any person who in or in connection with the making of this application makes any statement which he knows to be false or recklessly makes any statement which is false in a material particular shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £2,500.

Please return the completed form together with the appropriate form to: The Licensing Administrator
 Chief Executive Services
 Greenfield
 Alloa
 FK10 2AD

If you have any queries please contact June Andsion on telephone number 01259 452093 or email address chiefexecutiveservices@clacks.gov.uk

Clackmannanshire Council

Deer (Scotland) Act 1996

**VENISON DEALERS LICENCE
Site Notice**

PLEASE COMPLETE IN BLACK INK

1.	To be completed if Natural Person Full Name (Block Letters)	
	Home Address	
	Give name and address of person, company or firm, employing you to act as a Venison Dealer, or state if self-employed.	
	Is the applicant to carry out day-to-day management of the Venison Dealing business ? If not, give full name and address of any employee or agent so engaged.	YES/NO
2.	To be completed if non natural person (e.g. Company or Partnership). Full Name.	
	Address of Principal Registered Office	
	Names and addresses of directors, partners or other persons responsible for its management	
	Full name and address employee or agent to carry on day-to-day management of the Venison Dealing.	
3.	State the address of the premises at which the Venison will be offered for sale.	
4.	Have you previously held or do you currently hold a licence or permit for Venison Dealing ? If YES, when was the licence granted ? When did/does it expire ? Which Authority granted the licence ?	YES/NO

Date.....

Signed.....

Clackmannanshire Council

Deer (Scotland) Act 1996

Application for the Grant/Renewal of a Venison Dealer's Licence

I, the undersigned hereby declare that an application form for the grant/renewal of a Venison Dealer's Licence has been made to Clackmannanshire Council, Greenfield, Alloa

The Site Notice is displayed opposite.

Any objection or representation relating to the application should be made to the Chief Executive, Clackmannanshire Council, Greenfield, Alloa.

Any objection or representation must be in writing, must specify the ground of the objection or the nature of the representation, must specify the name and address of the person making it and must be signed by him or on his behalf.

Such a representation shall be considered to have been made within the period referred to if it is delivered by hand within that period or posted (by registered or recorded delivery post) so that in the normal course of post, it might be expected to be delivered within that period.

It should also be noted that where an objection or representation is made to the Council after that date referred to, but before a final decision is taken on the application, it is competent for the Council to entertain it if satisfied that there is sufficient reason why the objection or representation was not made within the period of time stated.

Signature of Applicant.....

* The date should be the Twenty First day after the latest of the following:-

- (a) the date of publication by the Council of a notice in a newspaper of the application where the form of licence falls within a prescribed class;
- (b) the date (if any) specified by the Council; and
- (c) the date the application was made to the Council.

The Site Notice must be displayed for the whole period of Twenty One days at or near the premises so that it can be conveniently read by the public.

Clackmannanshire Council

Deer (Scotland) 1996

Certificate of Compliance

I.....applicant for a Venison Dealer's Licence, hereby certify that a Site Notice has been posted at or near the premises

at.....

from..... to.....

containing such information as is required by paragraph 2(3) of schedule 1 to the above Act.

* Where the said Notice was removed, obscured or defaced during the abovementioned period, I took reasonable steps for its protection and replacement as follows: (give details and circumstances).

.....
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.....
.....

Signature of Applicant.....

Date.....

* Delete if not applicable

Deer (Scotland) Act 1996

Notes for Applicant for a Venison Dealer's Licence

General

The Deer (Scotland) Act provides for the licensing of Venison Dealers. A licence for this activity is required when anyone carries on a business as a dealer in venison

The lodging of an application form lodged does not allow a person to trade unless and until the Licence is granted and issued.

How to apply for a Licence

Application forms are available from this office.

The licence itself may be held in the name of a firm or company (i.e. non natural person) or in the name of the individual. Please also make sure that you complete the correct section of the form. Please also make sure that you complete every part of the form, including any convictions against you e.g. road traffic offences should be included.

Because your business will be carried on from premises, you will require to display a SITE NOTICE for a continuous period of TWENTY ONE DAYS from the date of submission of your application. You will receive a site notice with your application form.

After the twenty one days are over, you will have to send into the Licensing Section, a COMPLIANCE NOTICE stating that you have complied with the site notice requirement. This form will also be given to you with your application form. If, for any reason, you are unable to gain access to the site to display the site notice, please complete the appropriate part of the notice to this effect and the Local Authority will arrange to advertise your application in the local press.

When your application is lodged and the appropriate fee has been paid, a copy of the form will be sent automatically by this office to the Police, Firemaster, Red Deer Commission, Trading Standards and Environmental and Technical Services. They will carry out their own investigations and inspections and report directly to this office. If the council feels that any other enquiries should be carried out, you will be told of the nature of these enquiries and that the results of these enquiries may be taken into account in coming to a decision on your application.

If objections are lodged you will be sent a copy of the letter or letters of objection and an opportunity will be given to you to give your views in writing on such objection(s). Your application, the letter(s) of objections and your response will then be referred to the appropriate Committee. You may be called to a hearing before the Committee.

You can check on the dates of the Committee meetings in this office.

Your application must be considered within three months of it being lodged and the Council must reach a decision on it within six months.

If your application is granted you will be issued with a licence which will last for THREE YEARS. You will be reminded when your licence is due for renewal at the end of that time. You will also receive notification of the conditions (if any) which attach to the licence.

If your application is refused, or granted conditionally, you are entitled to ask the Council within Twenty Eight days to give reason for such refusal, or the imposition of such conditions, and thereafter you are entitled to appeal to the Sheriff against the decision on various grounds. You should seek the advice of a Solicitor if matters should get to that stage.

If you need any help filling in the forms or need any advice, please contact June Andsion on telephone number 01259 452093 or email address chiefexecutiveservices@clacks.gov.uk